# **MEMORANDUM**

## City Hall Project

Date:

May 06, 2003

To:

Honorable Mayor and City Council

Through: Tom Wilson, City Manager

From:

Greg Armendariz, City Hall Project Manager

Subject: Attachment to Council Agenda Item RA5: City Hall Progress Report

#### **Contract Change Orders**

There are several office furniture and appurtenances, which are proposed for purchase through two contract change orders and five purchase orders. Items proposed for purchase include ergonomic items, raising modular furniture panels in the main corridors, department filing and storage items, and additional task lighting. The largest purchase is for items recommended during ergonomic evaluations.

#### Third and Fourth Floor Improvements

Staff will present a progress report on the Third and Fourth Floor improvements, at the Council meeting.

#### **Budget**

An update report on the Civic Center budget will be presented at the Council meeting by Project staff.

#### **Civic Center Project**

Budget Summary As of April 28, 2003

Total Civic Center Project Budget		38,506,918	
Expended and Committed to Date: Expenditures paid to date (through 04/28/03) Contracts and encumbrances approved by Council	37,938,207 <sup>(1)</sup> 362,621		
Total Expended and Committed to Date		38,300,828	(2)
Uncommitted Budget		206,090	
Holds and Unboughts		0	(3)
Remaining Project Contingencies		206,090	(4)

- (1) Represents 98.52% of total Civic Center Project budget
- (2) Represents 99.46% of total Civic Center Project budget
- (3) Represents 0.00% of total Civic Center Project budget (3rd Floor Public Access Remodel)
- (4) Represents 0.54% of total Civic Center Project budget

EK 4/30/2003 7:28 PM

#### Civic Center Project #8026

#### Budget Reconciliation through 04-28-03

Budget	No. Item		Adjusted	Total	·	
1				Expended &	Available	
1A1 & A2   Studios Design & Admin.   2,327,138   B2   Geotech Design & Admin.   24,550   57,280   Estimate   8,500   83,603   Finiting/Copying/Blueprinting   75,000   16,067   Topo Survey (S-H-J)   16,067   Topo Survey (S-H-J)   1,601   Topo Survey (S-H-J)   1,601   Total Administration   2   Administration   2   Administration   2   Administration   2   Administration   2   Administration   2   Administration   3,206   2   Administration   3   Survey   25,000   3   Survey   3   A   Survey   25,000   3   B   Title Work (First American)   1,050   Total Survey   26,050   38,798   (12,745)   4   Inspection PM/CM   2,075,115   2,367,233   (32,118)   4   Inspection PM/CM   2,075,115   2,367,233   (32,118)   5   Land/Right of Way   0   0   0   0   0   0   0   0   0			11/19/2002	Committed		
181 & B2   Geotech Design & Admin.   24,550   57,280   10   Estimate   8,500   10   Estimate   16,007   75,000   16   Topo Survey (S-H-J)   16,007   16,00	-					
C1 & C2   Hazmat Design & Monitoring   Estimate   8,500   8,500   1			2,327,138			
Total Phi/CM   Charge of the Contractors   Charge Order Contingency   Cha			24,550			
Tempore	1C1 & C2	Hazmat Design & Monitoring	57,280			
Printing/Copying/Blueprinting   T5,000   16,067   Topo Survey (S-H-J)   Total Design   2,592,138   2,689,818   (97,680)   2   Administration   3,206   City Staff Labor   1,601   Total Administration   4,807   4,953   (146)   3   Survey   25,000   3   Survey   25,000   3   Title Work (First American)   1,050   Total Survey   26,050   38,798   (12,746)   4   Inspection PM/CM   Turner   2,075,115   250,000   Total PM/CM   2,325,115   2,357,233   (32,118)   6   Buildings   GA   Prime Contractors   25,076,330   25,446,720   (370,390)   6   Buildings   GA   Prime Contractors   0 (62,271)   62,271   62,271   62,271   62,271   62,271   Canage Order Contingency   2,000,000   2,282,675   (282,675)   (	1D	Estimate	8,500			
Topo Survey (S-H-J)	1E	Other Consultants	83,603			
Total Design   2,592,138   2,689,818   (97,680)	1F		75,000			
Administration   3,206   28	1G					
A	1- 1-		2,592,138	2,689,818	(97,680)	
City Staff Support						
Total Administration   4,807   4,953   (146)	2A		3,206			
3   Survey   25,000   1,050	2B		1,601			
Survey	igi siis		4,807	4,953	(146)	
Title Work (First American)	3					
Total Survey   26,050   38,798   (12,748)	3A	Survey	25,000			
A	3B		1,050			
AB		Total Survey	26,050	38,798	(12,748)	
Special Inspection	4	Inspection PM/CM				
Total PM/CM   2,325,115   2,367,233   (32,118)	4A	Turner	2,075,115			
6         Land/Right of Way         0         0         0           6         Buildings         25,076,330         25,446,720         (370,390)           6B         Misc. Contractors         0         (62,271)         62,271           6C         Change Order Contingency         2,000,000         2,282,675         (282,675)           7         Improvements         27,076,330         27,667,124         (590,794)           7         Improvements         1,613,000         14,866           8         Equipment         1,627,866         1,126,144         501,722           8         Equipment         1,000,000         4,866         1,000,000         4,866         1,000,000         6         1,000,000         6         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,000,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200,000         1,200	4B	Special Inspection	250,000			
6         Land/Right of Way         0         0         0           6         Buildings         25,076,330         25,446,720         (370,390)           6B         Misc. Contractors         2,000,000         2,282,675         (282,675)           6C         Change Order Contingency         2,000,000         2,282,675         (282,675)           7         Improvements         27,076,330         27,667,124         (590,794)           7         Improvements         1,613,000         14,866           8         Total Other Improv.         1,627,866         1,126,144         501,722           8         Equipment         1,000,000         4         4         501,722           8         Equipment         1,000,000         4         501,722         6         7         7         7         7         7         7         7         7         7         7         7         7         7         8         6         1,4866         1,4866         1,4866         1,426,144         501,722         8         1,500,000         1,281,144         501,722         1,281,144         1,281,144         1,281,144         1,281,144         1,281,144         1,281,144         1,281,144         1,281,144		Total PM/CM		2,357,233	(32,118)	
6A         Prime Contractors         25,076,330         25,446,720         (370,390)           6B         Misc. Contractors         0         (62,271)         62,271           6C         Change Order Contingency         2,000,000         2,282,675         (282,675)           7         Improvements         1,613,000         27,667,124         (590,794)           7A         Site Contractors         1,613,000         14,866         14,866           8B         Site Contractors         1,627,866         1,126,144         501,722           8         Equipment         1,627,866         1,126,144         501,722           8B         Signage         175,000         1,26,144         501,722           8C         Tel/Data (NEC only)         0         0         0           8D         Artwork         100,000         1,298,109         (23,109)           8E         Audio Visual System         0         0         0           9B         Tel/Data (NEC only)         1,275,000         1,298,109         (23,109)           9B         Tel/Data         0         0         0         0           9B         Tel/Data         0         0         0         0	<b>7</b> 5	Land/Right of Way	Ö			
Misc. Contractors	6	Buildings				
Change Order Contingency	6A	Prime Contractors	25,076,330	25,446,720	(370,390)	
Total Buildings   27,076,330   27,667,124   (590,794)	6B	Misc. Contractors	0	(62,271)	62,271	
Total Other Improv.   1,613,000   14,866				2,282,675	(282,675)	
Total Other Improv.   1,613,000   14,866     1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,627,866   1,126,144   501,722     1,226,144   1,226,1	ESTATE OF	Total Buildings	27,076,330	27,667,124	(590,794)	
Total Other Improv.   1,627,866   1,126,144   501,722	7					
Total Other Improv.   1,627,866   1,126,144   501,722	7A	Site Contractors	1,613,000			
8	7B	PG&E	14,866			
8A FF&E 1,000,000 175,000 8C Tel/Data (NEC only) 0 0 8D Artwork 100,000 8E Audio Visual System 0 0 Other 0 0 1,298,109 (23,109) 9 Other 9A Mall Lease (Improvements) 950,000 9B Tel/Data 0 9C Move coordination 94,250 9D Move Cost to Mall 54,149 9E Move Cost to New Bidg. 150,000 9F Misc. Costs 75,000 9G Previous Costs (Recon Amount) 116,107 1,530,699 (91,193) 9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,587,950 527,156		Total Other Improv	1,627,866	1,126,144	501,722	
8B         Signage         175,000           8C         Tel/Data (NEC only)         0           8D         Artwork         100,000           8E         Audio Visual System         0           Other         0           9A         Mall Lease (Improvements)         950,000           9B         Tel/Data         0           9C         Move coordination         94,250           9D         Move Cost to Mall         54,149           9E         Move Cost to New Bidg.         150,000           9F         Misc. Costs         75,000           9G         Previous Costs (Recon Amount)         116,107           9H         Misc. Operating Costs         25,000         0         25,000           9I         Project Contingency         2,115,106         1,587,950         527,156	8	Equipment				
8C Tel/Data (NEC only) 0 100,000 8D Artwork 100,000 8E Audio Visual System 0 Other 0 Total Equipment 1,275,000 1,298,109 (23,109) 9 Other 9A Mail Lease (Improvements) 950,000 9B Tel/Data 0 9C Move coordination 94,250 9D Move Cost to Mail 54,149 9E Move Cost to New Bidg. 150,000 9F Misc. Costs 75,000 9G Previous Costs (Recon Amount) 116,107 Total Other 1,439,508 1,530,699 (91,193) 9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,587,950 527,156	8A	FF&E	1,000,000			
8D         Artwork         100,000           8E         Audio Visual System         0           Other         0         0           9         Other         1,275,000         1,298,109         (23,109)           9A         Mall Lease (Improvements)         950,000         950,0	8B	Signage	175,000			
8D         Artwork         100,000           8E         Audio Visual System         0           Other         0           Total Equipment         1,275,000         1,298,109         (23,109)           9         Other         950,000	8C	Tel/Data (NEC only)	ol			
8E 8F         Audio Visual System Other         0 0         0           Total Equipment         0,275,000         1,298,109         (23,109)           9         Other Mall Lease (Improvements)         950,000 <td>8D</td> <td></td> <td>100,000</td> <td></td> <td></td>	8D		100,000			
9 Other 9A Mall Lease (Improvements) 950,000 9B Tel/Data 0 0 9C Move coordination 94,250 9D Move Cost to Mall 54,149 9E Move Cost to New Bidg. 150,000 9F Misc. Costs 75,000 9G Previous Costs (Recon Amount) 116,107  Total Other 1,439,506 1,530,699 (91,193) 9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,587,950 527,156	8E	Audio Visual System	_			
9 Other 9A Mall Lease (Improvements) 950,000 9B Tel/Data 0 9C Move coordination 94,250 9D Move Cost to Mall 54,149 9E Move Cost to New Bidg. 150,000 9F Misc. Costs 75,000 9G Previous Costs (Recon Amount) 116,107  Total Other 1,439,508 -1,530,699 (91,193) 9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,587,950 527,156	8F		0			
9 Other 9A Mall Lease (Improvements) 950,000 9B Tel/Data 0 9C Move coordination 94,250 9D Move Cost to Mall 54,149 9E Move Cost to New Bidg. 150,000 9F Misc. Costs 75,000 9G Previous Costs (Recon Amount) 116,107  Total Other 1,439,508 -1,530,699 (91,193) 9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,587,950 527,156	200	Total Equipment	1,275,000	1,298,109	(23,109)	
9B Tel/Data 0 0 94,250 9D Move Cost to Mall 54,149 9E Move Cost to New Bidg. 150,000 9F Misc. Costs 75,000 Previous Costs (Recon Amount) 116,107 Total Other 1,439,506 1,530,699 (91,193) 9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,587,950 527,156	9					
9B Tel/Data 0 0 94,250 9D Move coordination 94,250 154,149 9E Move Cost to New Bidg. 150,000 9F Misc. Costs 75,000 Previous Costs (Recon Amount) 116,107 164 Other 1,439,506 1,530,699 (91,193) 9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,587,950 527,156	9A	Mall Lease (Improvements)	950,000			
9C Move coordination 94,250 9D Move Cost to Mall 54,149 9E Move Cost to New Bidg. 150,000 9F Misc. Costs 75,000 Previous Costs (Recon Amount) 116,107  9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,587,950 527,156	9B	, , , , , , ,				
9D Move Cost to Mall 54,149 9E Move Cost to New Bidg. 150,000 9F Misc. Costs 75,000 Previous Costs (Recon Amount) 116,107  9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,587,950 527,156	9C	Move coordination				
9E         Move Cost to New Bidg.         150,000           9F         Misc. Costs         75,000           9G         Previous Costs (Recon Amount)         116,107           9H         Misc. Operating Costs         25,000         0         25,000           9I         Project Contingency         2,115,106         1,587,950         527,156	9D					
9F Misc. Costs 75,000 116,107 75,000	9E	Move Cost to New Bldg.				
9G         Previous Costs (Recon Amount)         116,107           9H         Misc. Operating Costs         25,000         0         25,000           9I         Project Contingency         2,115,106         1,587,950         527,156	9F					
9H         Misc. Operating Costs         25,000         0         25,000         527,156           9I         Project Contingency         2,115,106         1,587,950         527,156						
9H Misc. Operating Costs 25,000 0 25,000 9I Project Contingency 2,115,106 1,567,950 527,156				- 1,530.699	(91.193)	
9    Project Contingency   2,115,106   1,587,950   527,156	9H			ı		
Project Total 38 808 918 38 238 887 208 090		the second to the second secon		1,541,944	777.17.77	
	45 L 74	Project Total	38,506,918	38,238,557	206,090	

# OTHER CIPS IN CONJUNCTION with the CIVIC CENTER PROJECT SUMMARY OF BUDGET, EXPENDITURES and COMMITMENTS As of April 28, 2003

				AVAILABLE BUDGET		
					NEW CONTRACT OR	AFTER NEW CONTRACT
			AMOUNT	TOTAL EXPENSES	NEW CHANGE ORDER	OR NEW CHANGE ORDER
Page #	CIP NO	DESCRIPTION	BUDGETED	& COMMITMENTS	FOR APPROVAL	APPROVED
2	4140	Milpitas Blvd. Landscape	150,000	156,092	-	(6,092)
3	4194	Calaveras Blvd. Median Landscape	150,000	165,490	-	(15,490)
4	80 <del>9</del> 3	Telecommunications Infrastructure	1,150,000	942,785	<b>-</b> ,	207,215
5	8109	Desktop Technology	371,852	349,298	<del>-</del>	22,554
6	8141	Pond Renovation	1,650,000	1,649,662	-	338
7	8142	City Hall Technology	1,500,000	1,446,860	-	53,140
8	8143	Parking Circulation Improvements	935,000	914,761	-	20,239
TOTAL	. BUDGE	RELATED TO CITY HALL	5,906,852	5,624,948	-	281,904

### **City Hall Project**

# Proposed Change Orders for Council approval - May 6, 2003

	Funding Source						
		HOLDS OR UNBOUGHTS		OTHER CIP PROJECTS			PROJECT NTINGENCY
Change Order#	Description	amount	Description	amount	CIP project description		amount
Propos	sed Change Orders	,	(inc		/ as of April 15, 2003 earnings of \$233,000)	\$	206,090
	CORNER OFFICE			<u> </u>		ļ	
1	File Storage & lights, misc adjustments to existing workstations.  ONE WORK PLACE					\$	19,702
2	File storage items, mlsc ergonomics items, change locks on display cases.					\$	8,648
Propose	ed Purchase Orders						
	A. D						
1	Sign A Rama 4" Cast metal lettering for war memorial			\ <del></del>			
•	FLOSS USA.			<u> </u>		\$	5,862
2	Misc tasks lights for workstations, desk top base lamps, desk clamp lamps.					\$	3,650
	SIERRA OFFICE SUPPLY						
3	Ergonomic Items (i.e.) glare screens, footrests, mouse wrist pads, monitor risers, etc.					\$	1,593
	Misc office expenditure						
4	Minor items purchases from Staples for in/out boards for each department, etc.					\$	1,027
	WEIDNER ARCHITECHTURE						
5	Installation of misc No Smoking Signs					\$	290
	Cost Sub-totals	\$ -		\$ -		\$	40,482

Totals Project Contingency Funds Remaining = \$ 165,608